

**FOR OFFICE USE**



**INTERNSHIP PROGRAM**



**Faculty of Humanities and Social Sciences  
University of Sri Jayewardenepura**

**APPLICATION FORM FOR INTERNSHIPS**

*This application must be accompanied by a copy of your curriculum vitae (CV)*

<b>Department :</b>	<b>Registration Number:</b>
<b>Degree program:</b>	<b>Index Number:</b>

<b>Name of Internal Internship Supervisor:</b>	<b>Contact No. / Email address</b>
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**PART A – PERSONAL INFORMATION**

<b>Name in Full (Use block capitals)</b>	<b>Last Name</b>																					
	<b>Other Name/s</b>																					

<b>Name with initials</b>																					
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<b>Contact Address</b>																						
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<b>E-Mail Address</b>	
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<b>Telephone</b>	<b>Home</b>											
	<b>Office</b>											
	<b>Mobile</b>											

<b>Married</b>	
<b>Single</b>	

<b>Sex</b>	<b>M</b>	<b>F</b>

<b>Date of Birth</b>	<b>Date</b>	<b>Month</b>	<b>Year</b>

<b>NIC No.</b>														
<b>Age (Y/M/D)</b>														

## PART B – EDUCATIONAL QUALIFICATIONS

### 1. EDUCATIONAL QUALIFICATIONS

GCE (A/L) YEAR:			
Subject	Grade	Subject	Grade
1.		3.	
2.		4.	

### 2. OTHER EDUCATIONAL QUALIFICATIONS/ PROFESSIONAL QUALIFICATIONS

*(Attach Copies of Certificates)*

Institution	Course Duration	Field of Study/ Training	Qualification
1.			
2.			
3.			

### 3. LANGUAGE PROFICIENCY

What is your mother tongue?								
	Read		Write		Speak		Understand	
	Easily	Not easily	Easily	Not easily	Easily	Not easily	Easily	Not easily
Other languages								

### 4. CO-CURRICULAR ACTIVITIES

Program name	Dates of participation	Any special roles/ titles	Description of activities

**5. DEGREE PROGRAM COURSE UNITS**

<b>COURSE UNIT</b>	<b>GPA</b>	<b>COURSE UNIT</b>	<b>GPA</b>
<b>First Year 1 Semester</b>		<b>Third Year 1 Semester</b>	
<b>First Year 11 Semester</b>		<b>Third Year 11 Semester</b>	
<b>Second Year 1 Semester</b>		<b>Fourth Year 1 Semester</b>	
<b>Second Year 11 Semester</b>		<b>Fourth Year 11 Semester</b>	
Quantitative Techniques			

Form A

**6. BRIEFLY DESCRIBE YOUR REASONS FOR ENROLLING IN THE PROGRAM AND WHAT YOU WILL GAIN FROM IT (Include your personal/ career interests)**

**07. GIVE NAMES AND CONTACT DETAILS OF NON- RELATED REFEREES**

1.	2.
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I certify that the above information is true and correct. I understand that misrepresentation of information in the application will cause the rejection of application or revoking acceptance for admission at any stage.

Date.....

.....  
Signature of Applicant

**Recommendation**

Signature of Internal Internship supervisor : \_\_\_\_\_ Date.....

Signature of Head Department of .....: \_\_\_\_\_ Date.....

**APPLICATION PROCEDURE**

Duly completed applications should be submitted to the Department of ..... with the following documents:

- Your updated curriculum vitae (CV).
- Certified copies of certificates of professional qualifications.
- Evidence of proficiency in English (if any).
- Copy of Bio Page of the University Record book
- Certified copy of National Identity Card or Bio Page of the National Passport.

Handover your application with relevant documents to:  
**COORDINATOR – Internship Program**  
**DEPARTMENT OF .....,**  
**UNIVERSITY OF SRI JAYEWARDENEPURA, GANGODAWILA, NUGEGODA.**